1. Name of the Institution conducting the research:

2. Site of the non-compliance:

3. Title of the Research Protocol:

4. Name of the Principal Investigator (PI) or Site-Specific PI:

5. WRAIR # and other Log Number(s) of the research project assigned by the IRB:

6. Proposal or award number of any applicable federal award(s) (e.g. grant, contract, or cooperative agreement):

7. A detailed description of the non-compliance, along with a recommendation for finding(s) that may include determinations of non-compliance, serious non-compliance, and/or continuing non-compliance:

8. Actions taken or planned to address the non-compliance (e.g. educate the investigator, suspend the protocol, suspend the investigator, etc.)