



**Walter Reed Army Institute of Research
Standard Operating Procedure**



SOP Title	REVIEW OF HUMAN SUBJECTS RESEARCH BY THE FULLY CONVENED WRAIR INSTITUTIONAL REVIEW BOARD	SOP No.	UWS-HP- 628.02 Appendix F
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Appendix F

**Walter Reed Army Institute of Research (WRAIR)
Institutional Review Board (IRB)
Expedited Review List Template**

This template is meant to be used as a guide when preparing an addendum (also referred to as an expedited review list) for an IRB meeting. The addendum is maintained with the WRAIR Human Subjects Protection Branch (HSPB) copy of the IRB packet kept on file for the record. The items included in the addendum can vary on a monthly basis due to the type and volume of submissions to the HSPB. The referenced approval memoranda within the expedited review list are then attached for submission to the WRAIR IRB.

MONTH YEAR Expedited Review List

ADDENDUM TO THE MINUTES OF
INSTITUTIONAL REVIEW BOARD (IRB) MEETING
WALTER REED ARMY INSTITUTE OF RESEARCH (WRAIR)

DAY MONTH YEAR through DAY MONTH YEAR

1. IRB EXPEDITED ACTIONS:

IRB APPROVALS OF NEW PROTOCOLS: #

GREATER THAN MINIMAL RISK PROTOCOLS: #

MINIMAL RISK PROTOCOLS: #

IRB APPROVALS OF AMENDMENTS: #

GREATER THAN MINIMAL RISK PROTOCOLS: #

MINIMAL RISK PROTOCOLS: #

CONTINUING REVIEW ACCEPTANCES: #

GREATER THAN MINIMAL RISK PROTOCOLS: #

MINIMAL RISK PROTOCOLS: #

CLOSE OUT REPORTS: #

GREATER THAN MINIMAL RISK PROTOCOLS: #

MINIMAL RISK PROTOCOLS: #



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FOR IRB AWARENESS

2. COMMANDER / INSTITUTIONAL OFFICIAL ACTIONS:

APPROVAL AUTHORIZATIONS OF NEW PROTOCOLS: #

GREATER THAN MINIMAL RISK PROTOCOLS: #

MINIMAL RISK PROTOCOLS: #

APPROVAL AUTHORIZATIONS OF AMENDMENTS: #

GREATER THAN MINIMAL RISK PROTOCOLS: #

MINIMAL RISK PROTOCOLS: #

EXPIRATIONS/REINSTATEMENTS: #

GREATER THAN MINIMAL RISK PROTOCOLS: #

MINIMAL RISK PROTOCOLS: #

3. MISCELLANEOUS: #

RESEARCH NOT INVOLVING HUMAN SUBJECTS DETERMINATIONS: #

WAIVER OF HRPO REVIEW: #

RESEARCH NOT INVOLVING HUMAN SUBJECTS AMENDMENTS: #

RESEARCH NOT INVOLVING HUMAN SUBJECTS CLOSEOUTS: #

NOT RESEARCH DETERMINATION: #

NOT RESEARCH AMENDMENTS: #

NOT RESEARCH CLOSEOUTS: #

EXEMPT RESEARCH DETERMINATION: #

EXEMPT RESEARCH AMENDMENT: #

EXEMPT RESEARCH CLOSEOUT: #